

TOWN OF ALPINE, WYOMING

ORDINANCE 2023-07

AN ORDINANCE OF THE TOWN OF ALPINE, WYOMING, PERMITTING TRAFFIC CALMING DEVICES WITHIN THE TOWN OF ALPINE, WYOMING.

---

WHEREAS there has been a request by certain citizens of the Town for the installation of “traffic calming devices” on certain roads and rights-of-way within the limits of the Town of Alpine, Wyoming.

NOW THEREFORE, be it ordained by the Town Council of the Town of Alpine, Wyoming that:

TITLE \_\_\_\_ – ROADS

Chapter \_\_\_\_ – TRAFFIC CALMING DEVICES

**Section 1:** Purpose

This article is adopted to establish criteria, construction standards, and procedures for the construction or installation of traffic calming structures or portable speed bumps to reduce speed along a roadway in accordance with transportation engineering principles. This article outlines the procedure for citizen initiative requests. The Town, on its own initiative, after advertisement of notice specifying the location and roads affected and after a public hearing on the matter, may install a speed calming device, if it deems necessary for public safety.

**Section 2:** Definitions

For purposes of this article the following definition shall apply:

- a. Portable speed control bulge. A bump constructed of durable polyurethane used to reduce vehicle speed and volume on residential streets.
- b. Speed control bulge. A rounded traffic calming device constructed of asphalt used to reduce vehicle speed and volume on residential streets.

**Section 3:** Determination

Speed control bulges are permanent calming devices that shall only be removed in accordance with Section 8 of this article. Whereas portable speed control bulges are temporary and immediate calming devices that shall be deployed during the months of May through November.

**Section 4: Construction Standards**

Construction shall conform to the standards established by the Town Engineer and approved by the Director of Public Works.

**Section 5: Warrant for Location**

Prior to considering any installation of any speed calming device, the Town Engineer must prepare a warrant to certify that the proposed roadway and or location meets the criteria set forth herein, as follows:

- A. Streets that are classified or could be classified as "collector" or "arterial" are not eligible for traffic calming device.
- B. The street shall provide access (via a driveway or on-street parking) to abutting residential properties. Residential properties include multiple dwellings such as apartment complexes.
- C. The street shall not have more than one traffic lane in each direction.
- D. The street shall have a posted speed limit of 25 miles per hour or less.
- E. The traffic calming device should not be located within 50 feet of intersections, in a horizontal curve, on vertical curves where visibility of the device is restricted, or on approaches to these curves.
- F. Department of Public Works must approve the street for installation of traffic calming device.
- G. Traffic calming devices shall not be installed on a portion of any street with a grade in excess of 8%.
- H. Traffic calming devices shall not be installed on any street that is a primary access route for emergency vehicles and would cause, in the judgment of the Town's emergency response providers, unacceptable delay in response time to emergencies.
- I. Storm drainage in the area will be considered for location and design of traffic calming device.
- J. The Town of Alpine shall maintain any traffic calming device or portable speed bump.

**Section 6: Neighborhood funding; petition; installation procedures; appeals.**

- A. Neighborhood-funded installation. The Public Works Department shall process requests for traffic calming device installation in the order received. There is no guarantee that there will be sufficient money budgeted for all of the traffic calming device requests that are processed and approved. Approved projects for traffic calming device shall be funded in

the order that they are received when funding becomes available, unless the Alpine Council determines that conditions on a particular street, as demonstrated by speed or accident statistics, require that the street be given greater priority. Petitioners of approved but unfunded locations may choose to retain a contractor and privately finance the traffic calming device installation, pursuant to the Town of Alpine's requirements and specifications. Once a location has been approved, and only after the petitioners have committed in writing to privately fund the installation, the Town will prepare a drawing indicating the number and locations of traffic calming device and warning signs. Construction may begin immediately after the Town's written approval has been received.

**B. Traffic Calming Device Petition and Installation Procedures.**

1. The Alpine Council's adopted policies and procedures for the installation of traffic calming device and portable speed bumps will be made available to all interested parties. A representative of a local residential street, who believes the residents on his or her street will support the installation of traffic calming device or portable speed bumps, may submit a petition in writing to the Alpine Clerk's Office. The petition shall include signatures of two-thirds (2/3<sup>rds</sup>) of the residences immediately adjacent to the proposed traffic calming device or portable speed bumps and two-thirds (2/3<sup>rds</sup>) of the occupants of the residences on the street requesting the speed hump or portable speed bump. Only one vote will be counted per ownership and per dwelling unit. The sponsor of the petition shall contact every resident of the abutting properties on the subject street. If a resident is against the speed hump or portable speed bump, the word "opposed" will be noted on the petition signature space. If the sponsor is unable to contact a resident, "no contact" will be noted on the petition signature space, with the days and times that contact was attempted. The sponsor must make at least two attempts on separate days to contact a resident.
2. The Town Clerk (or designee), upon receipt of a completed petition, shall forward the request to the Town Council. The Town Council, upon a vote of its majority, may forward the request to the Public Works Department for the purpose of making a determination as to whether the street in question is eligible for further consideration for the installation of traffic calming device or portable speed bumps based on the criteria in this speed hump/bump policy. The Public Works Department will forward their recommendations to the Town Engineer. The Town Engineer shall prepare a warrant according to this policy.

- C. Determination of Eligibility and Appeal.** If the Town Engineer's report warrants the installation of a traffic calming device, and upon availability of funds, it shall be scheduled for installation. If it is determined that a street is not eligible for traffic calming device, the Town Engineer shall notify the Town Clerk, who shall notify the representative(s) of the street in writing of the reason why the street is not eligible. The representative(s) of the street will have 15 days to appeal the decision to the Alpine Council. Appeals must be delivered timely, in writing, to the Town Clerk and set forth the basis for the appeal. The Alpine Council will consider the appellants' appeal in light of the speed hump/portable

speed bump policy and either affirm, reverse or modify the Department's decision. The decision of the Town Council shall be final.

**Section 7: Funding and Priority Ranking for Traffic Calming Device**

Traffic calming device requests will be funded in the order received and approved, unless the Town determines that conditions on a particular street, as demonstrated by speed or accident statistics, require greater priority. There is no guarantee that public funding will be available. Approved projects may be privately funded through advance payment for the cost as determined by the Department of Public Works. The work shall be done under Department of Public Works supervision.

**Section 8: Removal of Traffic Calming Device**

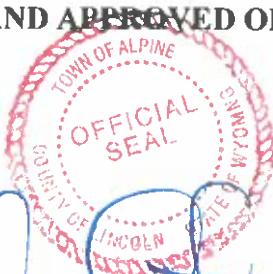
Traffic calming device installed by resident petition pursuant to this policy may be removed either by the Town, upon a determination that the removal is required for public safety reasons, or by petition of 51% (or more) of occupants of residences within the same geographic area as petitioned for the humps, requested. If removal is by petition, the residents shall pay the cost of removal, which sum shall be deposited with the Town prior to the removal.

**Section 9: Administration**

This article shall be administered by the Town Clerk, who shall establish all required forms and keep records of same.

**Section 10: Effective Date.** This Chapter shall be in full force and effect immediately upon its passage and publication as by law provided.

**PASSED AND APPROVED ON FIRST READING THIS THE 15TH DAY OF  
AUGUST 2023**



Eric Green, Mayor

ATTEST:

Monica Chenault, Clerk

**PASSED AND APPROVED ON SECOND READING THIS THE 19TH DAY OF SEPTEMBER 2023**



*[Handwritten signature]*  
Eric Green, Mayor

ATTEST:

*[Handwritten signature]*  
Monica Chenault, Clerk

**PASSED AND APPROVED ON THIRD READING THIS THE 21<sup>ST</sup> DAY OF NOVEMBER 2023**



*[Handwritten signature]*  
Eric Green, Mayor

ATTEST:

*[Handwritten signature]*  
Monica Chenault, Clerk

**CERTIFICATE OF PUBLICATION**

I, **Monica Chenault**, duly authorized Clerk of the Town of Alpine, Wyoming, do hereby certify that a copy of the above Ordinance was published in the Office of the Clerk for 10 days beginning on the 4<sup>th</sup> day of December 2023.

**WITNESS MY HAND AND THE OFFICIAL SEAL OF THE TOWN OF ALPINE, WYOMING.**

*[Handwritten signature]*  
Monica Chenault, Clerk

