



Alpine Civic Center Furniture Rental Form

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ DATES TO RESERVE: _____

TYPE OF ACTIVITY: _____

LOCATION OF RENTED PROPERTY: _____

Table - \$ 3.00 – Per Day:

Chairs - \$ 1.00 – Per Day:

MINIMUM - \$50.00 DEPOSIT FOR TABLES AND CHAIRS – Your deposit can be a credit card placed on file. You may pay for the rental by check, cash, or card. The \$50.00 deposit will be given back when the furniture is returned in good order.

ACCESS TO THE BLDG - Keys are the property of the Town of Alpine. They shall be returned to the Town of Alpine Information office on the first business day following the event. Key holders understand that if they do not return the key a charge of \$100.00 will be billed to the key holder's credit card with an additional daily fee of \$10.00 until the key is returned.

RENTAL AMOUNT:

_____ Table(s): \$ _____ RENTAL AMOUNT: _____

_____ Chair(s): \$ _____ RENTAL AMOUNT: _____

TOTAL RENTAL AMOUNT: _____ DEPOSIT AMOUNT: _____

AMOUNT PAID: _____

DATE DEPOSIT RETURNED: _____ AMOUNT RETURNED: _____

I _____, have rented the above number of tables/chairs and agree to take full responsibility for any damage done to the above tables and/or chairs.

SIGNATURE: _____ DATE: _____