



TOWN OF ALPINE COUNCIL MEETING AGENDA

DATE: August 16, 2022
TIME: 7:00 p.m.

PLACE: Town Hall 250 River Circle
TYPE: Regular Council Meeting

***1 - CALL TO ORDER:
PLEDGE OF ALLEGIANCE***

2 - ROLL CALL: ESTABLISH QUORUM

3- ADOPT AGENDA

4- APPROVAL OF CONSENT AGENDA:

**Town Council Meeting Minutes; Public Hearing Minutes – July 19, 2022; August 10, 2022
Planning and Zoning Commission Minutes – April 12, 2022; May 10, 2022; May 24, 2022; June
14; 2022 and July 26, 2022**

Payment of Town Bills – See Attached Check Detail of Bill Payments

**Approval of MRG-19078 Greys River Road Water Replacement Grant Request # 10 of
\$111,418.75**

Approval of WBC Pretreatment Grant Request # 2 \$488,053.00

Approval of 24-Hour (One Day) Malt Beverage Permit for Alpine Car Show August 20, 2022

Approval of Catering Permit for VR Tavern on the Greys for Fundraiser September 10, 2022

5- ACTION ITEMS & NEW BUSINESS:

- **Update of Greys River Road Replacement and TAP Pathway Grant – Ryan Erickson**
- **Motion to Adopt on Third Reading 296 Ordinance No. 2022-14 “Establishing a Unified Billing Process; Usage Fees; Connection Fees; Connection Requirements and Collection Policies”.**
- **Motion to Adopt on Third Reading Motion to Adopt 297 Ordinance No. 2022-15 “Town of Alpine Building Department Fee Schedule” as Amended on Second Reading.**
- **Motion to Adopt on First Reading 298 Ordinance No. 2022-16 “An Ordinance to Establish a Schedule for the Reimbursement of the Developer of Properties within the Town of Alpine, Wyoming to Receive Reimbursement from Subsequent Developers for Expenditures for the Installment of Water and Sewer Improvements”.**
- **Request for Permission to Build Fence in Alpine Meadows which is Prohibited by Homeowner’s Association – Barbara Ewing**
- **Discussion on Property Options for Building on Two One-Acre Parcels on Nelson Lane – Barry Griest**
- **Planning and Zoning Report – Rex Doornbos**
- **Fiber Update – Councilman Larsen**
- **Administer Oath of Office to Deputy Clerk/Treasurer Monica Chenault**
- **Economic Development Update – Councilman Larsen**

6 - TABLED ITEMS: None

7- ADJOURNMENT: Motion to adjourn

8 - DEPARTMENT UPDATES:

Alpine Fire Department/Alpine EMS: Mayor Kennis Lutz and Councilman Frank Dickerson

Clerk/Treasurer: Sharon L. Backus

Utilities/Maintenance/Roads Supervisor: Craig Leseberg

Legal/Attorney: James K. Sanderson

Personnel Directors: Mayor Kennis Lutz and Councilman Jeremiah Larsen

Emergency Management Coordinator: Mayor Kennis Lutz and Councilman Jeremiah Larsen

Grant Advisory Board: Mayor Kennis Lutz and all Councilmen

Parks & Recreation: Mayor Kennis Lutz; Councilmen Andrea Burchard

Planning & Zoning: Mayor Kennis Lutz and Councilman Justin Fritz

Streets & Roads: Mayor Kennis Lutz and all Councilmen

Water & Sewer: Mayor Kennis Lutz and all Councilmen

Special Events Coordinator: Mayor Kennis Lutz; Councilmen Justin Fritz and Andrea Burchard

Alpine Economic Development: Mayor Kennis Lutz and Councilman Jeremiah Larsen

9 - MATERIALS DISTRIBUTED

Minutes: Town Council Minutes 7/19/22 and 8/10/22; Planning and Zoning Minutes; 4/12/22, 5/10/22, 5/24/22, 6/14/22, 7/26/22

Sheriff Log for July 2022

DRAFT Financial Report 07/31/22

1st Reading DRAFT 298 Ord. No. 2022-16 Recapture Ordinance

3rd Reading DRAFT 296 Ord. No. 2022-14 Unified Billing Rates

3rd Reading DRAFT 297 Ord. No. 2022-15 Town of Alpine Building Fee Schedule

Legal Notices: 2nd Reading 296 Ord. No. 2022-14 and 297 Ord. No. 2022-15 and Special Meeting; 3rd Reading 296 Ord. No. 2022-14 and 297 Ord. No. 2022-15; 1st Reading 298 Ord. No. 2022-16

Notices/Email: WAM Updates; Chamber notices; WARM, Forest Service, USDA, Town events, WDWS

MRG 19078 Greys River Road Waterline Replacement Grant Pay Request # 10 \$111,418.75; Pretreatment Grant Pay Request # 2 \$488,053.00

Notice to Proceed DNS TAP Grant

Schedule of Sewer Connection Fee income vs. Building Permit fee income for past five Fiscal Years

Letter to Town Council from Melissa Wilson

Emails from/to Shay Scaffide

Request for Zone Change by Stephen Gieck

Will-Serve Letter to CARIFFS, LLC

Email from Christine Wagner regarding the permitted uses of PCF District including housing Alpine EMS

IRS Mileage reimbursement rate increase effective 7/1/22

Thank you note from Star Valley Quit Trail Co-Chairs

Catering Permit Application for VR Tavern on the Greys for 9/10/22

Top of the Rockies Malt Beverage Liquor Permit for Car Show on 8/20/22