



TOWN OF ALPINE COUNCIL MEETING AGENDA

DATE: September 20, 2022
TIME: 7:00 p.m.

PLACE: Town Hall 250 River Circle
TYPE: Regular Council Meeting

1 - CALL TO ORDER: PLEDGE OF ALLEGIANCE

2 - ROLL CALL: ESTABLISH QUORUM

3- ADOPT AGENDA

4- APPROVAL OF CONSENT AGENDA:

Town Council Meeting Minutes – August 16, 2022

**Planning and Zoning Commission Minutes – June 28, 2022, August 9, 2022 and August 23, 2022 ;
Public Hearing August 23, 2022**

Payment of Town Bills – See Attached Check Detail of Bill Payments

Approval of WYDOT TAP Project CD20303 Reimbursement Request # 13 of \$3,146.40

Approval of MRG-19078 Greys River Road Water Replacement Grant Request # 11 of \$34,910.43

Approval of MRG-19078 Greys River Road Water Replacement Grant Request # 12 of \$3,134.10

5– ACTION ITEMS & NEW BUSINESS:

- **Administer Oath of Office to Deputy Clerk/Treasurer Monica Chenault**
- **Fiscal Year 2022 Audit Report – Sharon Backus, Clerk/Treasurer**
- **Update of Greys River Road Waterline Replacement, TAP Pathway Grant – Ryan Erickson**
- **Motion to Approve Assignment of Melvin Brewing Recapture/Lease Agreement to Get Down, LLC and to Authorize Mayor Lutz to Sign on Behalf of the Town of Alpine– Colby Cox**
- **Motion to Amend on Second Reading 298 Ordinance No. 2022-16 "An Ordinance to Establish a Schedule for the Reimbursement of the Developer of Properties within the Town of Alpine, Wyoming to Receive Reimbursement from Subsequent Developers for Expenditures for the Installment of Water and Sewer Improvements" by Requiring Inspection and Approval by the Town of Alpine in Section 1(a) and Section 2 and to Adopt on Second Reading as Amended.**
- **Motion to Adopt on First Reading 299 Ordinance No. 2022-17 "An Ordinance Repealing and Replacing 192 Ordinance No. 2009-48 Providing for Business Licenses and Fees for the Town of Alpine".**
- **Motion to Amend 488 Resolution No. 07-19-2022, a Clerical Change Only, to Strike "Board of County Commissioners of Lincoln County, Wyoming" to add, "Alpine Town Council, Governing Body of the Town of Alpine"; add "for the Primary Purpose of Promoting Travel and Tourism in the Town of Alpine and to resubmit the Approved, Amended Resolution to the Lincoln County Clerk".**
- **Motion to Approve 492 Resolution No. 09-20-2022 Rezoning Lots Numbered 732b, 733b and 734b of the Lakeview Estates Subdivision (Tract B) from Commercial Zoning to Mixed Residential Commercial Zoning as Recommended by the Planning and Zoning Commission**

- **Planning and Zoning Report – Rex Doornbos**
- **Economic Development; Trails & Pathway and Fiber Update – Councilman Larsen**

6 - TABLED ITEMS: None

7- ADJOURNMENT: Motion to adjourn

8 - DEPARTMENT UPDATES:

Alpine Fire Department/Alpine EMS: Mayor Kennis Lutz and Councilman Frank Dickerson
Clerk/Treasurer: Sharon L. Backus
Deputy Clerk/Treasurer: Monica Chenault
Utilities/Maintenance/Roads Supervisor: Craig Leseberg
Legal/Attorney: James K. Sanderson
Personnel Directors: Mayor Kennis Lutz and Councilman Jeremiah Larsen
Emergency Management Coordinator: Mayor Kennis Lutz and Councilman Jeremiah Larsen
Grant Advisory Board: Mayor Kennis Lutz and all Councilmen
Parks & Recreation: Mayor Kennis Lutz; Councilmen Andrea Burchard
Planning & Zoning: Mayor Kennis Lutz and Councilman Justin Fritz
Streets & Roads: Mayor Kennis Lutz and all Councilmen
Water & Sewer: Mayor Kennis Lutz and all Councilmen
Special Events Coordinator: Mayor Kennis Lutz; Councilmen Justin Fritz and Andrea Burchard
Alpine Economic Development: Mayor Kennis Lutz and Councilman Jeremiah Larsen

9 - MATERIALS DISTRIBUTED

Minutes: Town Council Minutes 8/16/22; Planning and Zoning Minutes; 6/28/22, 8/9/2022 and 8/23/22
Sheriff Log for August 2022
DRAFT Financial Report 08/31/22
1st Reading DRAFT 299 Ord. No. 2022-17 Business License Fees
2nd Reading DRAFT 298 Ord. No. 2022-16 Recapture Ordinance with amendments
Clerical amendment to 488 Resolution No. 07-19-22 Correct Governing Body
492 Resolution No. 09-20-2022 Rezoning Lots 732B,733B and 734B of Lakeview Estates Subdivision (Tract B) to MRC.
Legal Notices: 2nd Reading 298 Ord. No. 2022-16; 1st Reading 299 Ord. No. 2022-17; Invitation to Bid Pretreatment Building
Notices/Email: WAM Updates; Chamber notices; WARM, Forest Service, USDA, Town events, WDWS
MRG 19078 Greys River Road Waterline Replacement Grant Pay Request # 11 \$34,910.43 and Request # 12 \$3,134.10; TAP Grant Pay
Request # 13 \$3,146.40
Email from Christine Wagner regarding Mr. Badura’s request to lower the speed limit and increase size of the “Engine Brakes
Prohibited” sign on US HWY 26 (in county)
Minutes, requests and responses from WYDOT on prior speed limit reductions; email from Mr. Badura (in county).
Letter to Eric Green regarding surface water- James K. Sanderson, Town Attorney
Recommendation from P & Z Commission on Rezone Request for property at 192, 194 & 196 Trail Drive.
Letter to Messrs. Steven and Dave Gieck regarding P & Z Commission approval of Rezone request for property at 192, 194 & 196 Trail
Dr.
Audit Documents: Form F-66, Final Financial Statements and Internal Control/Self Audit Report (on website)
Melvin Brewing Documents regarding transfer of recapture, agreements, letter from Frank Magazine