



**Town of Alpine
COUNCIL MEETING MINUTES**

**DATE: January 21, 2020
TIME: 7:00 p.m.**

**PLACE: Town Council Chambers
TYPE: Regular Meeting**

- 1. CALL TO ORDER:** Mayor Kennis Lutz called the meeting to order at 7:00 p.m. Mayor Lutz led the attendees in the Pledge of Allegiance.
- 2. ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk/Treasurer. Council Present: Adam Farnsworth, Justin Fritz, Robert LaPier, Jeremiah Larsen and Mayor W. Kennis Lutz. A quorum of the Council was established.

3. ADOPT THE AGENDA:

Councilman Fritz moved to adopt the agenda. Councilman Larsen seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

4. APPROVAL OF CONSENT AGENDA:

**Town Council Meeting Minutes – December 17, 2019
Planning & Zoning Meeting Minutes – December 10, 2019
Approval of Town Bills – See Attached Check Detail of Bill Payments
Approval of Catering Permit TIDAN, Inc. - Winter Jubilee Casino Night February 1, 2020
Approval of One Day Malt Beverage Permit–Alpine EMS Inc., 2/15/2020
Fireman’s Ball
Approve 2020 All Nighter Permits for TI DAN, Inc. and Rocky Mountain Rogues, Inc. on 6/27/2020; 7/24/2020; 9/05/2020 and 10/31/2020**

Councilman Larsen moved to approve the Consent Agenda excluding the One Day Malt Beverage Permit Application. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

5. ACTION ITEMS/NEW BUSINESS:

- **Motion to Adopt 460 Resolution No. 01-21-2020 “Official Appointments for Calendar Year 2020”.** Sharon Backus, Clerk/Treasurer read 460 Resolution No. 01-21-2020 into the record.

Councilman Larsen moved to adopt 460 Resolution No. 01-21-2020 Official Appointments for the Calendar Year 2020. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned resolution may be viewed in the Town Office or on the website at alpinewy.org

- **Motion to Adopt 461 Resolution No. 01-21-2020 "Resolution Authorizing the Mayor of the Town of Alpine, Wyoming to Execute the Lease Agreement between First Bank of Wyoming and the Town of Alpine, Wyoming".** Sharon Backus, Clerk/Treasurer read 461Resolution No. 01-21-2020 into the record.

Councilman LaPier moved to adopt 461 Resolution No. 01-21-2020 authorizing the Mayor of the Town of Alpine, Wyoming to execute the Lease Agreement between First Bank of Wyoming and the Town of Alpine, Wyoming. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned resolution may be viewed in the Town Office or on the website at alpinewy.org

- **Motion to Adopt 462 Resolution No. 01-21-2020 "Resolution Authorizing the Mayor of the Town of Alpine, Wyoming to Enter into and Execute the Lease Agreement between First Bank of Wyoming and the Town of Alpine, Wyoming".** Sharon Backus, Clerk/Treasurer read 462 Resolution No. 01-21-2020 into the record.

Councilman Larsen moved to adopt 462 Resolution No. 01-21-2020 authorizing the Mayor of the Town of Alpine, Wyoming to enter into and execute the Lease Agreement between First Bank of Wyoming and the Town of Alpine, Wyoming. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned resolution may be viewed in the Town Office or on the website at alpinewy.org

- **Ban on Open Fires During Period of July 1st through October 1st – Jim Martin**
Mr. Jim Martin was not present. Mayor Lutz stated that this idea was sound, however, he would prefer the ban be June through October. Discussion ensued regarding open fires versus fire pits. Mayor Lutz stated that it is dangerous for fires and fireworks and should the council agree, and the town pursue an ordinance to ban fires, it needs to include fireworks and the fine must be severe enough to actually be a deterrent. Councilman LaPier stated that enforcement is a problem. The council agreed that the window for the ban was suitable, but that "fires" needs to be a better defined. Previous incidents of fire were cited. Mr. James Sanderson, Town Counsel was asked to prepare an ordinance for first reading at the February meeting.
- **Recreational Board Update – Abigail Kurt-Mason**
Ms. Abigail Kurt-Mason addressed the council stating that the board had asked and been approved to provide a bonfire at Winter Jubilee on Saturday at 2:30 p.m. The bonfire will be at the ballfield so there is access to the sledding hill, the field and the groomed track. Hot chocolate will be furnished. Looking at the future, the board would like to have a collaborative effort with the town to get an idea what people would like to see in town. One goal is to have both winter and summer activities and make use of the ballfield more. Ms. Kurt-Mason stated that the board is collaborating with Thayne recreation for sports events because there are not enough people in Alpine alone. The ballfield is being used for softball and T-ball practices. Discussion ensued where the council made their suggestions.

- **Planning and Zoning Update – Rex Doornbos**

Mr. Rex Doornbos of the Planning and Zoning Commission addressed the council and stated that there were five points he wished to make. The first three are large projects in the works and Mr. Doornbos advised that if the councilmen were not familiar with these projects, they might want to familiarize themselves with each.

First is St. Johns planned development, a very high-density project which is creating some challenges such as snow removal and the other usual problems. The commission will be interacting with St. Johns soon. Second is the Star Valley Medical project which is currently being reviewed by the Fire Marshal so has not yet come before the commission. Please keep in mind that both projects must be approved by the Alpine Meadows Homeowner's Association before the commission considers the projects. The third is Broulim's project with revised building plans. Broulim's was going to do a lot split but has backed off that idea for now. Rob Wagner, Commercial Inspector is reviewing the plans now so this project will be on the commission's February agenda. Broulim's will need to pay the water and sewer connection fees as well as additional building permit fees which is estimated to be approximately thirty-five thousand dollars before the construction begins.

The fourth item is the Town of Alpine Master Plan which was developed in 2006. It could use some updates. The Planning and Zoning Commission would like to start a dialog with and get approval from the council to discuss the council's plan for the community and what you want it to look like in five to ten years. Mr. Doornbos stated that the commission would like to have the council hire someone to update Alpine's master plan.

The fifth item is annexation into the town of high-density buildings constructed under Lincoln County regulations which do not require fire suppression sprinklers and fire walls. The growth is getting denser and denser and Alpine has a volunteer fire department. The Fire Department response time is good but not great as it remains volunteer. The dilemma may become containment versus putting out the fire. With future annexations the commission recommends that the council look closely at buildings built under the county codes which are less strict than the town's codes. The commission would ask that the council consider these structures carefully and not let the loose codes of the county dictate what is in our town. The county recommends use of the 2006 building codes so builders can save money because the denser projects do not require sprinkler systems for fire protection and fire walls. There are energy codes in the current town building codes that the county does not require either. There is a work-around on the energy requirements that may sometimes be used in the town. All of these save the builder money, so they want to build in the county, not the town. Mr. Doornbos answered the council's questions on building codes.

- **Economic Development Update:** Councilman Larsen reported that The Oyster Ridge Festival was approved on first reading. It will be staying down south and is slated to be bigger and better than last year.

Mayor Lutz called a recess at 7:26 p.m. to allow the public to leave the meeting. Mayor Lutz called the meeting back to order at 7:30 p.m. There was still a quorum of the council present.

- **Motion to move into Executive Session per Wyoming State Statute 16-4-405 (a)(iii) Legal Matters**

Councilman Larsen moved to move into Executive Session per Wyoming State Statute 16-4-405 (a)(iii) to discuss legal matters. Councilman LaPier seconded the motion. There was no discussion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried. The council went into executive session at 7:30 p.m.

Mayor Lutz called the meeting back to order at 8:23 p.m. There was still a quorum of the council present.

- **Motion to ratify decisions made in executive sessions on January 15, 2020 and January 21, 2020**

Councilman Fritz moved to ratify decisions made in executive sessions on January 15, 2020 and January 21, 2020. Councilman LaPier seconded the motion. There was no discussion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

6. Tabled Item(s): None

TOWN OF ALPINE GENERAL FUND

CLAIMANT	ALLOWED
AFLAC	\$395.07
ALPINE EMERGENCY MEDICAL SERVICE INC	\$20,000.00
ALPINE EXCAVATION INC	\$600.00
APLINE MEADOWS POA	\$625.00
ALTITUDE AIR LLC	\$1,538.00
ASCAP	\$363.00
BISCO	\$2.68
BLACK MOUNTAIN RENTAL	\$25.00
BLUE CROSS BLUE SHIELD OF WYOMING	\$6,615.34
BRADLEY ENGINEERING	\$8,700.00
BROULIMS ALPINE	\$247.85
CASELLE	\$56.77
CASH-Winter Jubilee	\$400.00
CONRAD & BISCHOFF INC.	\$33.58
DEARBORN LIFE INSURANCE	\$77.01
DRY CREEK ENTERPRISES	\$80.00
FDGL VISITOR CENTER CREDIT CARD LEASE	\$36.73
FIRST BANKCARD	\$1,585.92
GREAT WEST TRUST COMPANY LLC	\$5,900.00
GUFFEY DAWN	\$1,560.00
INTERMOUNTAIN PUBLIC	\$400.00
JACKSON HOLE CHORALE	\$75.00
JENKINS BUILDING SUPPLY	\$455.41
KELLERSTRASS OIL COMPANY	\$2,542.93

LINCOLN COUNTY SHERIFF	\$15,606.50
LOWER VALLEY ENERGY	\$740.33
MERCHANT FEES	\$187.02
NAPA ALL STAR AUTO PARTS	\$411.12
PAYROLL	\$33,185.23
PENNY, BELINDA Cleaning	\$960.00
SANDERSON LAW OFFICE	\$2,343.75
SEEJACKSONHOLE LLC	\$712.00
SILVER STAR COMMUNICATIONS	\$626.46
STAR VALLEY DISPOSAL	\$256.00
STAR VALLEY INDEPENDENT	\$1,242.47
TOWN OF ALPINE WATER DEPT	\$1,073.20
UNITED STATES TREASURY	\$8,014.44
USDA-FOREST SERVICE Wood Permits	\$600.00
VALLEY TECH, LLC	\$48.00
VALLEY WIDE COOPERATIVE	\$1,679.33
WESTERN STATES EQUIPMENT	\$1,439.87
WYOMING CHILD SUPPORT	\$464.56
WYOMING RETIREMENT SYSTEM	\$5,109.45
XEROX CORPORATION	\$588.27

TOWN OF ALPINE SEWER DEPARTMENT

CLAIMANT	ALLOWED
ALTITUDE AIR LLC	\$480.00
BLACK MOUNTAIN RENTAL	\$671.56
CANYON AUTO DIESEL	\$1,130.33
CASELLE	\$56.78
CONRAD & BISCHOFF	\$73.67
DRY CREEK ENTERPRISES INC	\$8,810.00
FALL RIVER RURAL ELECTRIC COOPERATIVE	\$5.00
FIRST BANKCARD	\$48.38
LOWER VALLEY ENERGY	\$3,422.43
NAPA ALL STAR AUTO PARTS	\$99.87
SILVERSTAR	\$262.63
TOWN OF ALPINE Payroll, postage	\$7,460.58
TOWN WATER DEPT Billing fees, usage	\$584.18
USA BLUEBOOK	\$513.66

TOWN OF ALPINE WATER DEPARTMENT

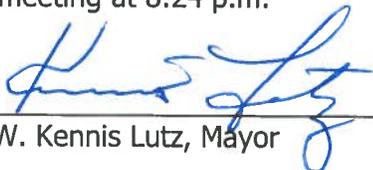
CLAIMANT	ALLOWED
CANYON AUTO DIESEL	\$69.50
CASELLE INC.	\$56.78
CORE AND MAIN	\$152.23

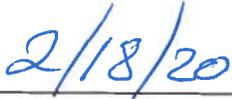
ENERGY LABORATORIES INC	\$47.00
FIRST BANK CARD	\$260.96
JACKSON HOLE FORD	\$115.44
JENKINS BUILDING CENTER	\$74.71
KUZIA/QUICK	\$80.45
LINCOLN WATER QUALITY LAB Water testing	\$54.00
LOWER VALLEY ENERGY	\$1,202.75
MERCHANT FEES	\$1,298.53
MISSION CONTROL LLC	\$1,000.00
ONE CALL OF WYOMING	\$26.50
SILVER STAR COMMUNICATIONS	\$248.35
TOWN OF ALPINE Payroll, postage	\$14,960.67
TOWN OF ALPINE SEWER Usage	\$32,842.86

7. Adjournment:

Councilman Fritz moved to adjourn the meeting. Councilman LaPier seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Mayor Lutz adjourned the meeting at 8:24 p.m.


 W. Kennis Lutz, Mayor


 Date

Minutes taken and transcribed by:


 Sharon Backus, Town Clerk/Treasurer


 Date

Attest:




 Sharon Backus, Town Clerk/Treasurer


 Date

**** Minutes are a brief summary of the taped recording of the meeting. ****