



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: May 23rd, 2023
TIME: 7:00 p.m.

PLACE: Town Council Chambers
TYPE: Regular Meeting

1. CALL TO ORDER: Meeting called to order at 7:03 p.m.

2. ROLL CALL & ESTABLISH QUORUM: Ms. Christine Wagner, Planning and Zoning Commission Administrator established roll call; members in attendance were Mr. Floyd Jenkins, Ms. Melisa Wilson and Mr. Rex Doornbos, A quorum was established. Also in attendance was Mr. Dan Halstead, Residential Building Inspector.

3. TONIGHT'S APPOINTMENTS/NEW BUSINESS:

- **TOWN OF ALPINE – TOWN HALL:** Lot #406 Riverview Meadows Shopping Complex, 250 River Circle (#S-03-23) – Wall Sign Installation – Ms. Christine Wagner presented the Commission with the sign permit application. The Town has recently moved the Visitor Center location to the Town Hall building, this is directional signage for the center. The dimensions of the sign are six (6) feet by two (2) feet for a total of twelve (12) square feet. The sign has already been installed on the southwest wall of the building. The building has a cap of two hundred (200) square feet of signage. Commission members asked if there was a lease agreement in place for the visitor's center, or if there needs to be a lease put in place for the center.

Ms. Melisa Wilson moved to approve the sign permit #S-03-23 for the Town of Alpine, Lot #406 Riverview Meadows Shopping Complex/Center, 250 River Circle. Mr. Floyd Jenkins seconded the motion. Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

4. TABLED ITEMS:

- NONE

5. DISCUSSION AND/OR CORRESPONDENCE ITEMS:

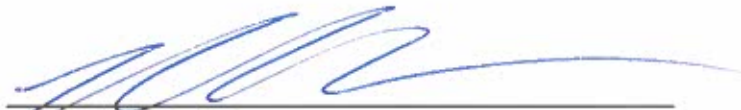
- Planning/Zoning Discussion Items:
 - Finalization of LUDC Amendments & Recommendations:
 - Discussion on Definitions for Law Enforcement and/or Police Barrick – Commission members in attendance discussed a couple of definitions that might be useful when the Town prepares for the possibility of law enforcement housing. Law enforcement and police barrack definitions can be reviewed for the next meeting.
 - Clarification on Griest Addition - Ms. Wagner addressed the Commission members regarding their request to look into the driveway and/or cul-de-sac for this project. Upon checking with the International Fire Code, there does not need to be a cul-de-sac because the length of the driveway is not over one hundred fifty (150) feet. It is estimated that the Commission will be seeing a submitted application within the next month or so.
 - Safety Concerns – Ms. Wagner stated that it was brought to her attention that erosion control measures need to be looked at, there was a recent concern regarding some free-standing signs

that have support wires and/or posts that help the signs stay in place, retaining walls, dilated decks and non-permitted business signs. It was determined that notification should be made to let those property owners know that these are potential safety issues, permits might be needed and the need to address these items. It was further discussed and determined that erosion control measures be reviewed at the next meeting.

- Public Comments and/or Concerns – There was no public comment presented.
- Planning/Zoning Correspondence:
 - Comments/Concerns from Commissioners – The Commission members asked to have the Cobblestone Hotel contingency list available for review at the next meeting. There was no additional comments/concerns from the Commissioners.

6. ADJOURN MEETING: Mr. Floyd Jenkins moved to adjourn the meeting. Ms. Melisa Wilson seconded the motion. All in favor; Vote: 3 yes 0 no, 0 abstain, 0 absent. Motion carried.

The meeting was adjourned at 8:33 pm.

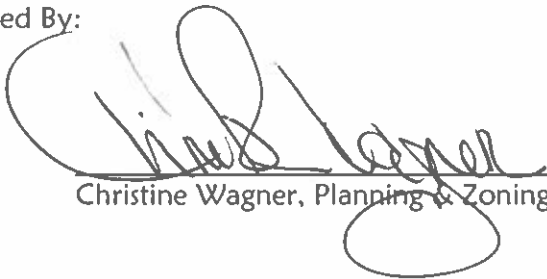


Rex Doornbos, Chairman

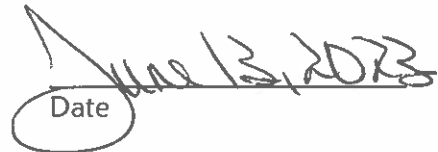
6-13-23

Date

Transcribed By:



Christine Wagner, Planning & Zoning Administrator



Date

** Minutes are a brief summary of the meeting **