



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: November 9th 2021
TIME: 7:00 p.m.

PLACE: Town Hall
TYPE: Regular Meeting

1. CALL TO ORDER: Meeting called to order at 7:38 p.m.

2. ROLL CALL & ESTABLISH QUORUM: Ms. Christine Wagner, Planning and Zoning Commission Administrator established roll call; members present were Mr. Floyd Jenkins and Mr. Tim Hartnett. Chairman Mr. Rex Doornbos was absent and excused from the night's meeting. Mr. Tim Hartnett will be the acting chairman of tonight's meeting. A quorum was established. Also in attendance was Mr. Dan Halstead, Residential Building Inspector.

3. TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- **DOLL, RANDI & ADAM: Lot #82 Riverview Meadows – 609 Snake River Drive – (#MC-20-21) –** Re-Roofing Project – Mr. Doll was in attendance to present and discuss the permit application. This project was started before a permit application was submitted and/or approved, due to the fact that the roof was leaking, and the inside drywall was on the verge of collapse. The property owner is re-roofing the home by removing the asphalt shingles and replacing the roof with metal; thereby reducing the original weight of the roof load. The Commission members in attendance did not have any additional questions and/or concerns about the project.

Mr. Floyd Jenkins moved approved the minor construction permit application #MC-20-21 for Randi and Adam Doll, Lot #82 of the Riverview Meadows Subdivision. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

4. TABLED ITEMS:

- **ESSEGIAN, HOWARD {LINDVALL, ERIC}: Lot #43 Alpine Meadows – 589 Aster Loop – (#R1-15-21) –** Single Family Residential Structure – No new additional information has been provided on this permit application.
- **Dotson, James: Lot #2 Alpine Pines – 603 Pine Court – (#MC-19-21) –** Propane Tank Installation – Ms. Christine Wagner addressed the Commission members regarding the permit application and the additional information requested by the Commission. It was determined that the information submitted was enough to permit the project, Commission members in attendance did discuss that the residential building inspector (Dan Halstead) will need to inspect the stove connections.

Mr. Floyd Jenkins moved to approve the minor construction permit application #MC-19-21 for James Dotson, Lot #2 Alpine Pines Subdivision, 603 Pine Court, contingent upon making sure the residential building inspector completes the required inspections. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

5. DISCUSSION AND/OR CORRESPONDENCE ITEMS:

- **Planning/Zoning Discussion Items:**
 - LUDC Chapter 1 & 2 Update Review – No reviews and/or updates were available.
 - Boardwalk Signage Update – There has been no more discussion and/or inquiries about changing out the

- sign.
- Star Valley Health – Sign Design/Regulations – Correspondence was presented to the Commission members in attendance, it was determined to give this a little more time to review, therefore it will remain on the discussion items list.
- Comments/Concerns from Commissioners – There was no additional comments and/or concerns from the Commission members.
- **Planning/Zoning Correspondence:**
 - Comments/Concerns from Commissioners – There was no correspondence distributed; the Commission members had no comments.

6. UNFINISHED/ONGOING BUSINESS: See Handouts, Ongoing

Active Building Permits Lists: See Handouts, the Commission discussed the ongoing projects.

- **25 US Hwy 89, LLC: (C-04-20)** Permit expires August 2022.
- **25 US Hwy 89, LLC: (RE/A-01-21)** Permit expires March 2022.
- **Acosta, Ricky: (MC-13-19)** Permit expired November 2021; letters have been sent.
- **Amborski, Daniel & Kilee: (RE/A-03-21)** – Permit expires May 2022.
- **Astle, Luke: (MC-16-21)** – Permit expires September 2022.
- **Beeson, Jonathan: (MC-07-20)** – Permit expires December 2021.
- **Broulim Oswald, LLC: (S-06-21)** – Permit expires September 2022.
- **Broulim Oswald, LLC {Fuel Center}: (C-01-21)** – Permit expires March 2022.
- **Broulim Oswald, LLC {Alpine Ace Hardware}: (C-01-21)** – Permit expires August 2022.
- **Christie, Dave & Chris: (A-02-18)** – Permit expires July 2021; letters have been sent.
- **Clayton, William {Kim Gregg}: (R1-02-21)** – Permit expires March 2022.
- **Driftwood Pizzeria (Mike Fisher): (MC-05-21)** – Permit expires June 2022.
- **Engel & Volkers: (MC-06-21)** – Permit expires July 2022.
- **Engel & Volkers: (S-05-21)** – Permit expires July 2022.
- **Esperson, William: (A-02-19)** – Permit expires May 2022.
- **Essegian, Howard: (R1-14-21)** – Permit expires July 2022.
- **Frassinelli-Ferenca: (M-14-21)** – Permit expires August 2022.
- **Gersch, Kate: (R1-06-20)** – Permit expires June 2022.

Mr. Floyd Jenkins moved to removed permit #R1-06-20 for Kate Gersch from the active permits list, as the project has been completed. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

- **Gustafson, David: (MC-02-21)** – Permit expires March 2022.
- **House, Harry: (R-01-21)** – Permit expires January 2022. {Permit under transfer consideration.}
- **Ireland, Todd: (MC-15-21)** – Permit expires August 2022.

Mr. Floyd Jenkins moved to removed permit #MC-15-21 for Todd Ireland from the active permits list, as the project has been completed. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

- **Johnson, Jared: (R1-07-21)** – Permit expires April 2022.
- **King, Kenneth & Marya: (R1-12-21)** – Permit expires June 2022.
- **Landis/Mackey {DCMI Group}: (R1-08-21)** – Permit expires April 2022.
- **Lasher, Chris: (MC-03-20)** – Permit expires September 2021; letter sent.
- **Madsen, Tim {Castle Rock Homes}: (R1-08-21)** – Permit expires April 2022.
- **Manna, Andrew: (R1-13-21)** – Permit expires June 2022.

Mr. Floyd Jenkins moved to removed permit #R1-13-21 for Andrew Manna from the active permits list, as the project has been completed. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

- O'Donnell, Katrina: (MC-12-19) – Permit expires August 2021. Project completed months ago.

Mr. Floyd Jenkins moved to removed permit #MC-12-19 for Katrina O'Donnell from the active permits list. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

- Pitman/Chadwick, Tyler/Garrett: (R1-07-20) – Permit expired September 2021; needs extension.
- Quinbella, LLC: (MC-04-20) – Permit expires October 2021. No response from applicant.
- Ravitz, Rachel: (RE/A-02-21) – Permit expires April 2021.
- Rezents, Jeffry: (MC-03-21) – Permit expires April 2021.
- Riverview Meadows HOA: (MC-06-19) – Permit expires June 2022. Project Completed.

Mr. Floyd Jenkins moved to removed permit #MC-06-19 for Riverview Meadows Homeowners Association from the active permits list, as the project has been completed. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

- SSDA, LLC {Scott Shephard}: (R2-01-21) – Permit expires September 2022.
- SSDA, LLC {Scott Shephard}: (R2-02-21) – Permit expires September 2022.
- SSDA, LLC {Scott Shephard}: (R2-03-21) – Permit expires October 2022.
- SSDA, LLC {Scott Shephard}: (R2-04-21) – Permit expires October 2022.
- SSDA, LLC {Scott Shephard}: (R2-05-21) – Permit expires October 2022.
- Sandner, James: (S-03-21) – Permit expires June 2022.
- Schou, Dan: (R1-02-21) – Permit expires March 2022.
- Severson, Mark: (R1-03-21) – Permit expires March 2022.
- Snow Peak Investments, LLC: (MC-04-21) – Permit expires June 2022.
- Star Valley Health (Medical): (C-02-20) – Permit expires March 2022.
- Tholen, Preston: (R1-10-20) – Permit expires October 2021.
- Wagner, Robert: (R1-11-21) – Permit expires June 2022.
- Zweig, Katherine: (R2-01-20 & R2-02-20) – Permit expires June 2022.

7. APPROVAL OF MINTUES:

- **Planning and Zoning Meeting Minutes of October 26th, 2021:** Commission members reviewed the meeting minutes that were distributed prior to the meeting date. There was no question, comments and/or corrections to the meeting minutes.

Mr. Floyd Jenkins moved to approval of the minutes from the October 26th, 2021, of the Planning & Zoning Commission, as written. Mr. Tim Harnett seconded the motion. All in favor; Vote: 2 yes 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

8. ADJOURN MEETING: Mr. Floyd Jenkins moved to adjourn the meeting. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 2 yes 0 no, 0 abstain, 1 absent (Doornbos). Motion carried.

Meeting adjourned at 7:59 pm.



Tim Harnett, Vice-Chairman

12-14-21

Date

Transcribed By:



Christine Wagner, Planning & Zoning Administrator

December 14, 2021

Date

** Minutes are a brief summary of the meeting **